

2018 Institutional Fee Schedule

Western IRB

*For locations outside the U.S., Canada, and Puerto Rico, please see International Fee Schedule



Services Rendered	Cost
Initial Review Initial Review of Protocol <i>(Protocol/grant, First Consent Form, Recruitment Materials)</i> Initial Review of Principal Investigator <i>Per Principal Investigator. Includes previously approved consent form(s), site-specific recruitment materials.</i> Additional Consent Form (Each, Per Principal Investigator) Co-Principal Investigator or Change of Principal Investigator	\$1,380 \$1,514 \$489 \$1,514
Continuing Review Protocol Renewal Review (At Least Annually) Study Renewal Review (Each Site, At Least Annually) Annual Review of Generic or Non-Protocol Related Material <i>Per item</i> Protocol Close Out (When WIRB is the Central IRB) Study Close Out (Each Site)	\$1,421 \$1,560 \$860 \$295 \$245
Change to Research* Change to Research – Protocol Amendment with Consent Form Change to Research – Protocol Amendment without Consent Form Change to Research – Revised Consent Form Change to Research – Recruitment/Retention Materials and Other Subject Related Material, Additional Location, etc. Change to Research – Review of Revised Product Information <i>(Investigator Brochure, Package Insert, Dear Inv. Letters, etc.)</i>	\$726 (per consent) \$448 \$597 \$294 (per item) \$397
Other Services Emergency Use Post-Use Report Reviews; Compassionate Use of a Device	\$103
IRB Exemption Review New or Modified Generic or Non-Protocol Related Material <i>Per Item</i> <i>e.g. Site pre-screening consent forms, generic advertising, centralized call screening or recruitment scripts</i>	\$1,045 \$860

*Charges will be per submission, per PI unless otherwise specified or the items require multiple and substantively independent review (e.g. consistent changes across several documents will receive a single charge; substantively different changes to different documents submitted at the same time but requiring independent review by the Board may receive more than one charge)

Effective: January 1, 2018

WIRB Translation Services <i>Cost plus \$433</i>	Variable
IRB File Duplication Requests (per document)	\$137
Request for Board Acknowledgement of Protocol/Study Specific Materials	\$397
Site Visit <i>Board-directed compliance visits and Massachusetts site visits. (In compliance with Massachusetts regulations, WIRB will send a representative to conduct an on-site review within thirty (30) days of the project's approval when the principal investigator has not previously been approved by WIRB for a research project.)</i>	\$1,100 + Travel

Please contact WIRB for a detailed fee breakdown for your research, or for questions and additional fee schedules, including schedules for international trials.

All fees payable in U.S. Dollars. GST/HST tax will be added to all fees billed to Canada. Amounts past due 90 days subject to 1% monthly finance charge

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