

# 2017 Institutional Fee Schedule

## Western IRB

\*For locations outside the U.S., Canada, and Puerto Rico, please see International Fee Schedule



### Services Rendered

### Cost

#### Initial Review

Initial Review of Protocol <i>(Protocol/grant, First Consent Form, Recruitment Materials)</i>	\$1,340
Initial Review of Principal Investigator <i>Per Principal Investigator. Includes previously approved consent form(s), site-specific recruitment materials.</i>	\$1,470
Additional Consent Form (Each, Per Principal Investigator)	\$475
Co-Principal Investigator or Change of Principal Investigator	\$1,470

#### Continuing Review

Protocol Renewal Review (At Least Annually)	\$1,380
Study Renewal Review (Each Site, At Least Annually)	\$1,515
Annual Review of Generic or Non-Protocol Related Material <i>Per item</i>	\$835
Study Close Out (Each Site)	\$225
Protocol Close Out (When WIRB is the Central IRB)	\$275

#### Change to Research\*

Change to Research – Protocol Amendment with Consent Form	\$705
Change to Research – Protocol Amendment without Consent Form	\$435
Change to Research – Revised Consent Form	\$580
Change to Research – Recruitment/Retention Materials and Other Subject Related Material, Additional Location, etc.	\$285 (per item)
Change to Research – Review of Revised Product Information <i>(Investigator Brochure, Package Insert, Dear Inv. Letters, etc.)</i>	\$385

\*Charges will be per submission, per PI unless otherwise specified or the items require multiple and substantively independent review (e.g. consistent changes across several documents will receive a single charge; substantively different changes to different documents submitted at the same time but requiring independent review by the Board may receive more than one charge)

#### Other Services

Emergency Use Post-Use Report Reviews; Compassionate Use of a Device	\$100
New or Modified Generic or Non-Protocol Related Material <i>Per Item</i> <i>e.g. Regulatory exempt determination, site pre-screening consent forms, generic advertising, centralized call screening or recruitment scripts</i>	\$835

Effective: January 1, 2017

WIRB Translation Services <i>Cost based on number of words, minimum translation fee of \$165 plus \$420 administrative fee</i>	Variable
IRB File Duplication Requests	\$130
Request for Board Acknowledgement of Protocol/Study Specific Materials	\$385
Pre-review of Research (Protocol Development, etc.)	Call for Pricing
Site Visit <i>Board-directed compliance visits and Massachusetts site visits. (In compliance with Massachusetts regulations, WIRB will send a representative to conduct an on-site review within thirty (30) days of the project's approval when the principal investigator has not previously been approved by WIRB for a research project.)</i>	\$1,050 + Travel

***Please contact WIRB for a detailed fee breakdown for your research, or for questions and additional fee schedules, including schedules for international trials.***

***All fees payable in U.S. Dollars. GST/HST tax will be added to all fees billed to Canada. Amounts past due 90 days subject to 1% monthly finance charge***

Effective: January 1, 2017

Western IRB | 1019 39<sup>th</sup> Ave SE, Suite 120 | Puyallup, WA 98374 | T: 800.562.4789 | [www.wirb.com](http://www.wirb.com)