

University of Puerto Rico  
 Medical Science Campus  
 Human Research Subjects Protection Office  
 Main Building, 2<sup>nd</sup> Floor, Suite A-236A  
 San Juan, Puerto Rico 00956

## IRBWISE ACCOUNT REQUEST PERSONAL INFORMATION

Please complete the following information. Do not leave any item unanswered.

To submit the account request:

1. Include in a single PDF file the following documents:
  - a. Human Subjects Protection Training Certificate (HSP)\*
  - b. HIPAA Training (HIPS)\*
  - c. Good Clinical Practice (GCP) Certificate (studies that involve medications or medical devices should include evidence of training in GCP).\*
  - d. Curriculum Vitae or Resume
2. Please, complete the form bellow and send the files to the IRB Office by email to [oppi.rcm@upr.edu](mailto:oppi.rcm@upr.edu).
3. For additional information visit our web site, FAQ section: <http://irbrcm.rcm.upr.edu/faqs.html>

<b>Last Name:</b>	
<b>Second Name:</b>	
<b>First Name:</b>	
<b>Middle Name:</b>	
<b>E-Mail (MSC):</b>	
<b>Second Alternative E-Mail:</b>	
<b>Address (Postal<sup>†</sup>):</b>	
<b>City/State &amp; Zip Code:</b>	
<b>Phone:</b>	Work: (     )     -     Ext.     / Cellular: (     )     - Other: (     )     -
<b>School:</b>	
<b>Department:</b>	
<b>Faculty Member:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No (mark only one)
<b>Student/Resident<sup>‡</sup>:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No (mark only one)
<b>Account for:</b>	<input type="checkbox"/> Administrators <input type="checkbox"/> Read Only <sup>§</sup> (mark only one)

\* UPR MSC is affiliated with the Collaborative Institutional Training Initiative (CITI program) for the provision of online training for our faculty, students and staff. For trainings: <http://citiprogram.org>.

<sup>†</sup>Please write a postal address in which you receive your correspondence (work or home).

<sup>‡</sup> By institutional policy, the role of Principal Investigator cannot be assumed by a student, nonresident physician.

<sup>§</sup>Associated research personnel that will not have to enter or edit data in IRB Wise.